

SMTPCA Board Agenda & Meeting Minutes V4.0

1.17.2026 10 am – 11:30 am EST
Harper Offices, 140 Hayfield Drive

1. Roll Call, new Board member welcome

In Attendance: Todd Sutton, Tammy Kirby, Jack Gottlieb, John McDermott, Lenn Rainwater (New BOD Member), Tom Moreno, Charles Gault, Carl Justice, Michael Ishmael, Matt Fischer, James Lara (New BOD Member & Secretary).

2. Approval of October 2025 Board Meeting Minutes

Minutes were approved as submitted.

3. 2025 Year-End Financial Update – Tom

Tom presented a detailed and excellent financial review and forecast for CY 2026. The financial reporting package follows these minutes as Exhibit 1.

- The Club is in excellent financial shape with aggregated funds totals up ~\$14,000 over CYE 2024
 - Todd stressed that SMTPCA CYE total funds should not be growing to maintain the Club's non-profit status.
 - More uses for the funds need to be developed. Todd asked Members at large and committee chairs to think about potential uses of funds to increase member engagement.
- The Financial Summary is presented on page 1 of the financial reporting package
- Tom presented a review of Income Sources as ~\$10,000 from PCA and Autocross with an additional ~\$4,000 in event subsidies. (Technically, the event subsidies are not considered income provided they are used for the event(s)). Reference last page of the reporting package.
- The General Fund CY '25 Year End has increased ~\$11,000 vs CYE '24
- Planned subsidies to various activities followed
 - Spring Thing support may be as much as \$2,000
- A revision to the Supporters Recognition practices ensued.
 - A focus will be placed on the 3 independent maintenance shops in addition to Harper Porsche
- A discussion concerning the attraction of new PCA volunteers followed.
 - **Action Item - Need a specific action plan**

4. Charity Committee – Michael

- 2025 Review
- Support to charities –
 - Kingswood - \$8,000; Kitco - \$3,200; Children's Museum of Oak Ridge - \$1,500.
- 2026 Plans
 - Additional tactics to raise more funds for charitable support
 - Idea - 50/50 Theme at PCA Socials to benefit charitable fund balances

5. Socials Update - Tammy

- Christmas Party feedback, input for 2026
 - A great time was had by all
 - Additional venues for the CY '26 Xmas Party are under consideration

- 2026 Update – Kathy - Spring Thing
 - Good progress is being made
 - Lots of activities are being planned
 - Lots of activities for the Ladies
- Spring Thing Action Items
 - Need 80 participants to meet vendor-specified minimums – Now at less than 40. Registration will close in March.
 - Todd – We need to know the \$ amount of Harper’s contribution very soon
 - Matt – Notify the other PCA regions concerning Spring Thing participation
 - Tammy – Location for Concours Event?
 - Need Year & Model of Cars which will be participating
 - Site map in development .
- Leadership of the “Socials” programs
 - Under consideration by Tammy Kirby

8 2026 Special Events / Ideas (Led by Todd)

- Sponsorships
 - In the publications, Keep Harper
 - Recognize event sponsors – including Spring Thing - only once
- Independent shop socials at Thomas Tuning Shop (TTS), European Auto Garage and Eurotech
- New Member social, recruiting ideas – Mark
 - Mark Is now giving a free Name Badge to every new member
- Recruiting event
- Something at Harper when the new showroom opens
- Schedule PCA Socials at Private Car Collection venues
- Develop “Progressive Garage Tour” concept which may include a Poker Run

9 Autocross Update – John

- Schedule for 2026
 - 6 Events are scheduled
 - New helmets have been purchased – Good for 10 years
 - Old helmets will be donated to Epilepsy organization
 - John Action Item – Obtain statement from Epilepsy organization that helmets will not be used in any vehicle
- Budget for necessary upgrades/replacements
 - Need a few cones
- Trailer Update
 - Stored on Harden Valley Road
 - John Action Item – Storage location address, lock combination, spare keys.
 - Action Item - Need 2nd person who can pull the trailer
- Ideas!
 - Create “Newby Training” for Saturday or Sunday morning before Autocross, potentially followed by an afternoon Autocross
 - Action Item – Need Instructors
 - Model “Defensive Driving For Youth – “Street Survival” after BMW program
 - Action Item – Need Instructors

10 Driving Tours – Jack

- Plans, openings
- 8 Driving Tours are planned which includes Spring Thing
 - **Action Item - 2 Driving Tours need leaders (July & August)**
 - *Information Resource on the Website* – “How to run a driving tour”
 - *Information Resource on the Website* – An archive of all past driving tours
- Two new leaders have been recruited
- A possible “one overnight” driving tour is being considered
 - **Action Item – Update will be coming from Jack**
- **Action Item – Carl – Plan by the end of March for 2026 Spring Thing driving tour**

11 High Performance Drivers’ Education (HPDE) Update - Carl

- Recap of 2025, plans to continue to increase participation
- Participation and Interest is growing
 - SMTPCA has 4 certified instructors
 - The closest 6 road tracks are several hours drive from Knoxville
 - Participants will have lots of support both enroute and at the tracks

Carl has published lot of content which is available on the SMTPCA website

12 Club Sponsorship – Matt/Todd

- Sponsorships
 - Can be ‘In Kind’ or Paid. ‘In Kind’ preferred.
 - **Action Item – All – Need ideas for Recognition and Promotions**

13 2026 Board meeting schedule

- a. The decision was taken to continue with Saturday meetings, once per quarter, as follows:
 - i. 5/9/26, 9/19/26, 1/9/27

14 Board member comments

- Consider participation in Lenior City Cars & Coffee which starts in April
 - **Action Item – Determine dates for each C&C event, promote through enews to members**

Meeting was adjourned at 11:30 AM